

**You have the ideas,
We grant the money!**



Youth Grantmakers **in** Action
of THE WINSTON-SALEM FOUNDATION

2014-2015 Grant Application

APPLICATIONS DUE: Friday, January 30th by 5:00 p.m.

RECOMMENDED GRANTWRITING WORKSHOP:

Wednesday, January 14th 5:00 p.m. – 5:30 p.m.

For application and more information, go to:

www.youthgrantmakersinaction.org

Or Contact Us:

yga@wsfoundation.org



Youth Grantmakers in Action

Youth Grantmakers in Action (YGA) of The Winston-Salem Foundation is a diverse group of youth from across Forsyth County that comes together to gain leadership experience, represent teens in their community, voice their opinions, and make grants to youth-directed projects that address community issues and challenges in Forsyth County. YGA is structured to support authentic, working partnerships between young people and adults in designing these community change projects.

Members of Youth Grantmakers in Action are selected each spring for the following school year. Youth between the ages of 15-17 can apply to The Winston-Salem Foundation to join YGA.

2014-2015 Youth Grantmakers in Action

Mariah Adams	Deirdre Mack
Peter Bi	Jennifer Matthews
Brianne Billups	Caldwell Miller
Julia Cullinan	Sanieda Murray
Ethan Fisher	Ty'Yana Neamo
Gavin Grosswald	Natavia Reynolds
Alvaro Higareda-Guido	Sawyer Welden
Jackie Lin	Thatcher Johnson-Welden
Drew Lischke	Darnell Whitley
Lucy Liu	

Adult Advisor:

Andrea Hulighan, The Winston-Salem Foundation

Facilitator:

Fred Baker, Leading To Change

Examples of Previous Grants:

- Winston-Salem Youth Council to create public space for positive self-expression
- The Tennis Instructors to fund a clinic highlighting tennis basics and importance of fitness for youth
- Forsyth Middle College Prom Committee to host the school's first Junior/Senior prom
 - Kid's Café: Through a New Lens to fund a photo journal mentoring project
- Youth Advisory Committee to host a smoke-free basketball tournament for youth
 - Youth Alternative Prom Committee to host an alternative prom for youth
- National Art Honor Society at East Forsyth High School to host a community art event
 - LaDeara Crest Youth Council to fund SAT preparation for youth



How to Apply

Make sure you...

- Read this application carefully, especially the guidelines for funding on page 4.
- Attend the RECOMMENDED grant writing workshop on Wednesday, January 14th to help you write the application and develop your idea. This is not a requirement to apply but we strongly encourage you to attend! To register, call or e-mail Andrea Hulighan at The Winston-Salem Foundation (725-2382 or yga@wsfoundation.org) by Monday, January 12th.
- Complete the general info page, answer the five questions on page 7, and fill out the budget worksheet on page 8.
- Turn the application into The Winston-Salem Foundation by 5 p.m. on January 30, 2015. If you are mailing it, please send it early enough to get to us by this day. Please mail to the following address:

The Winston-Salem Foundation
Attn: Andrea Hulighan
751 W. Fourth Street, Suite 200
Winston-Salem, NC 27101

Important dates to remember...

- **Wednesday, January 14th at 5 PM:** RECOMMENDED grant writing workshop at The Winston-Salem Foundation (3rd floor).
- **Friday, January 30th:** Deadline for submitting an application (5 p.m. if delivering in person; if you are mailing your application, it should arrive by the 30th).
- **February 21st:** Interviews with the groups that apply for a grant. You will be asked to participate in an interview with the youth grantmakers about your project on Saturday, February 21st. After you submit your proposal, we will contact you to schedule an interview time.
- **Late February:** Notification of which projects will be funded.
- **March or April:** A community celebration of the groups who receive grants. Representatives from your group must be available to participate if your project is funded.
- **July 31, 2015:** Written summary of completed project (including receipts and any photos, video, scrapbooks, etc.) submitted to Andrea Hulighan at The Winston-Salem Foundation. All funded groups must submit a summary.

If you have any questions, contact Andrea via e-mail (yga@wsfoundation.org) or call at 725-2382.



Guidelines for Funding

Basic requirements:

- Your project must have a positive impact on youth in Forsyth County.
- Your project must be completed by July 31, 2015.
- Your project must be planned by youth and carried out by youth. The majority of your group should be between 13 and 18 years old.
- Each group must have an adult ally/advisor and a sponsoring organization. This sponsoring organization can be a community group or school.

Other things we want you to consider:

- Have you done research to find out whether or not your project is needed in the community?
- Will the youth planning the project gain skills and knowledge in the process?
- Are youth in the community gaining important skills and experiences because of your project?
- Is your project beneficial to youth, creative, and realistic?

What we CAN pay for:

- Costs for an event, like equipment rental, space rental, awards, food, or CDs (with no explicit language)
- Materials or supplies like sports equipment, games, books, or markers
- Postage, printing, copying, or design costs
- Transportation costs (van rental, etc)

Things we WON'T pay for:

- Projects that are planned and led by adults.
- Salaries or stipends for adult allies, sponsors or youth to carry out the project.
- Overhead that the sponsoring organization incurs.
- Anything that is not going to be directly used for the project.
- Any alcohol, tobacco or drug products.

If you have any questions about our guidelines, please contact
The Winston-Salem Foundation at 725-2382 or yga@wsfoundation.org.



Frequently Asked Questions

Q: How much money can we ask for?

A: While there isn't a minimum or maximum, the average grant size for YGA is \$475. YGA has approximately \$2,000 to use for grants and typically makes several grants each year.

Q: Can we pay ourselves to do the work?

A: No. However, we will pay for training or other services (like graphic design) that an adult or another youth might perform for you.

Q: Can I apply for funds as an individual?

A: We want to give money to young people who have already come together as a group. If you are an individual who has a great idea for a project, we can help you identify groups of youth who might be willing to work with you to apply for funds and carry out the project.

Q: What if our group doesn't have a sponsoring organization?

A: You must have an organization or school that will sponsor you. The organization will receive the check if you get funded. If your group does not have a sponsoring organization, contact us and we can help you identify potential organizations to sponsor your application.

Q: What should I expect for the interview on February 21st?

A: When you come to the Foundation, you will be greeted and interviewed by the youth of YGA. The interview environment will be friendly and comfortable. Please come prepared to answer questions about your project. The interview will be in a question and answer format; there is no need to prepare a presentation.

Q: What are our chances of getting the money?

A: There is no guarantee that if you apply you will get the money. Your proposal will be in competition with other youth-led projects for limited funding.

Q: If we receive a grant, how long will it take us to get the money?

A: We will let you know if you receive a grant in late February, and if approved, your group will receive its check as early as March.

Q: Where does the money come from?

A: The money comes from a fund at The Winston-Salem Foundation that has been created from community donations. The fund is endowed, which means YGA has a permanent source of money for its grants. YGA members raise money every year to add to the fund so that it continues to grow.

Q: How do I become one of the youth who makes decisions about the grants?

A: We will be recruiting for new members of YGA in the spring of 2015. Contact Andrea at 725-2382 or yga@wsfoundation.org and ask to be put on the list. When applications become available, we'll send you one.



GENERAL INFO

1. Name of youth-led group: _____

2. Name of project idea: _____

3. Amount of money you are requesting from us: \$_____

4. One or two sentence description about what you want to do: _____

5. Lead youth contact information (The lead youth will be the primary contact):

Name: _____ Age: _____

E-mail: _____ Phone: _____

Address: _____

Lead youth signature: _____

6. Contact information for your project's adult advisor (teacher, etc):

Name: _____

Position, Organization: _____

E-mail: _____ Phone: _____

Address: _____

Advisor signature: _____

7. Nonprofit organization or school sponsor:

Name of organization or school: _____

Contact name: _____ Phone: _____

Address: _____

8. Using a separate piece of paper, please list the names and ages of all the youth involved in this project.



A FEW WRITTEN QUESTIONS



In 1-3 pages, please answer the questions listed below. PLEASE TYPE YOUR RESPONSES TO THESE QUESTIONS! If you have questions or need additional assistance, please contact Andrea Hulighan at The Winston-Salem Foundation (725-2382 or yga@wsfoundation.org)

ANSWER THE FOLLOWING QUESTIONS:

1. **Who are you?** We want to know more about your group. Tell us your focus, how long you have been around, and some of the experience and strengths you bring to this project.
2. **What project do you want to do?**
 - a. Tell us how you came up with your project and why you think it is needed.
 - b. Tell us who will benefit from the project, how many people will benefit, and how they are going to benefit.
 - c. Tell us when and where the activities or actions will happen. (If your project is going to require different steps to complete it, tell us when you plan to have each step completed so that we have an idea of a timeline for your project.)
3. **How will you measure your project's impact?** Tell us what you will do to find out if your project made a positive change for youth in your community. Tell us how you think the project will benefit your own group.
4. **What would happen to your project if it did not receive all of the money requested or if it received partial funding?**
5. **How much will things cost?** Use the budget form on page 8 to tell us the things you need to buy, how much they cost, what you want us to pay for, and who else is helping you pay for the project.

BUDGET WORKSHEET

NAME OF GROUP: _____

WHAT YOU NEED	ESTIMATE OF HOW MUCH IT WILL COST	AMOUNT YOU ARE REQUESTING FROM OTHER PLACES AND THE NAMES OF THESE PLACES	AMOUNT YOU WANT FROM YGA
TOTAL COST OF PROJECT 		TOTAL REQUESTED FROM YGA 	

See a sample budget on the next page.

SAMPLE BUDGET

NAME OF GROUP: DOING BETTER ON THE SAT

WHAT YOU NEED	ESTIMATE OF HOW MUCH IT WILL COST	AMOUNT YOU ARE REQUESTING FROM OTHER PLACES AND THE NAMES OF THESE PLACES	AMOUNT YOU WANT FROM YGA
30 SAT prep books	\$600 (\$20 per book)	None	\$600
3 pads of flip chart paper	\$60 (\$20 per pad)	None	\$60
Markers and pens	\$20	None	\$20
Snacks for trainings	\$200 (2\$ per person, at 25 people, for 4 sessions)	None	\$200
Training services of Pro SAT instructor	\$1000	Pro SAT instructor will donate all his time—worth \$1000	\$0
400 copies for flyers	\$40 (400 copies at 10 cents a copy)	Kinko's will give us 1/2 price on copies (we save \$20)	\$20
TOTAL COST OF PROJECT ➔	\$1,920	TOTAL REQUESTED FROM YGA ➔	\$900