

# Mark James Mendenhall Memorial Scholarship Guidelines

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**DEADLINE:** March 15

**DESCRIPTION:**

The Mark James Mendenhall Memorial Scholarship was established in 1990 in memory of Mark James Mendenhall to provide scholarships to graduating high school seniors from Forbush High School who will pursue a certificate, diploma or degree in either the fields of law or other judicial-related areas, business, or electronics from accredited post-secondary institutions. The scholarship may provide a \$500 non-renewable award for students who will pursue full-time undergraduate degrees from accredited post-secondary institutions. Scholarships will be applied to the cost of undergraduate tuition, fees, on-campus room and board, books and other college expenses.

**CRITERIA:**

To receive consideration, applicants must:

- be graduating high school seniors from Forbush High School in East Bend, NC
- have a minimum cumulative unweighted GPA of 3.0
- demonstrate outstanding leadership, school service, community involvement, and moral character
- be pursuing the study of law or other judicial-related areas, business, or electronics

**APPLICATION PROCESS:**

The application is available on The Winston-Salem Foundation's Web site at [www.wsfoundation.org/students](http://www.wsfoundation.org/students).

The following items must be submitted to the guidance office at Forbush High School:

- application completed in full
- a recent photograph
- high school grade transcript through the first semester of 12th grade
- one teacher recommendation completed by the teacher of student's choice. (the recommendation should evaluate the applicant's qualifications for the scholarship and must include the teacher's signature and contact information, which will remain confidential)

The application and all supplemental materials must be received by the deadline indicated in order to receive consideration. Incomplete applications will not be considered.

## **SELECTION PROCESS:**

A scholarship committee comprised of representatives from Forbush High School as well as other individuals will review all completed scholarship applications and select recipients. The committee reserves the right to rescind an award should a recipient's circumstances change, such as failure to graduate from high school or failure to enroll at an accredited institution. The Foundation reserves the right to withhold the award in the event that no applicants are deemed to meet the qualifications.

## **PAYMENT PROCESS:**

Upon receipt from the selection committee of the recipient's name, address, phone number, and college attending, checks will be issued jointly to the college and to the recipient, and will be mailed to the recipient's home address for the student to deliver to the college's financial aid office. Separate checks will be issued for fall and spring semesters. Check processing requires approximately two weeks.

## **MANAGEMENT OF FUND:**

The Mark James Mendenhall Memorial Scholarship is administered by The Winston-Salem Foundation. As the fund grows, the number and dollar amount of scholarships may be increased. Contributions from the public may be made to the fund at any time. Gifts should be clearly designated for the John F. Smith Scholarship and mailed directly to the Foundation. Questions regarding this scholarship may be directed to The Winston-Salem Foundation's Student Aid Department at (336) 714-3445 or [StudentAid@wsfoundation.org](mailto:StudentAid@wsfoundation.org).