

# Erica Wolfe Memorial Scholarship Guidelines

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**DEADLINE:** January 31

**SCHOLARSHIP DESCRIPTION:**

The purpose of this fund is to provide college scholarships to worthy graduating high school seniors at Mt. Tabor High School for a period of up to four consecutive years. Scholarships may be used for tuition, fees, room, board, books and other related educational expenses at accredited private or public four-year colleges or universities. The amount of each yearly scholarship will be determined by the amount of income generated by the fund.

**CRITERIA:**

Criteria for the selection of the recipients will include the following:

- minimum unweighted grade point average of 3.5 on 4.0 scale (grade transcripts through first semester of 12th grade to accompany application)
- participation in student clubs and organizations
- participation in band or orchestra
- participation in school sports
- participation in community service

The scholarship is available to students regardless of race, sex, national origin, religion, or handicap.

**APPLICATION PROCESS:**

Applications for the scholarship may be downloaded from the Foundation's Web site, completed, and returned to the director of guidance at Mt. Tabor High School.

**SELECTION PROCESS:**

The scholarship recipient(s) will be selected by a scholarship committee at the high school level. The scholarship recipient(s) will be selected no later than March each year and will be publicly announced each year at Awards Day. The finalists will be notified of the decision(s) in the selection committee's customary manner.

## PAYMENT PROCESS:

Upon receipt of written notification of the recipient(s) from the selection committee, The Winston-Salem Foundation will issue one yearly check copayable to the recipient and to the college in which he/she is enrolled. The award will be applied as half to the fall semester and half to the spring semester (or fall, winter, spring quarters). Checks will be mailed to recipients who must deliver possession of the check to the college's Financial Aid Office once arriving at the school for fall semester. *It is recommended that students **hand-deliver** scholarship checks to the Financial Aid Office once arriving on campus.* Checks should be filed for safekeeping over the summer.

## RENEWAL PROCESS:

The student who accepts the award must maintain full-time enrollment and a cumulative GPA of 2.0. Renewing recipients will be tracked by The Winston-Salem Foundation. Students must provide an **official** grade transcript **by July 15** each year to the Foundation. Upon verification of appropriate academic progress, the Foundation will issue the upcoming year's check. If at any time the recipient does not meet the eligibility requirements, the scholarship is forfeited.

## MANAGEMENT OF THE FUNDS:

The ***Erica Wolfe Memorial Scholarship*** Fund is administered by The Winston-Salem Foundation. As the fund grows, the number and dollar amount of the grants may be increased. Anyone may contribute to the fund at any time. All gifts should be sent directly to The Winston-Salem Foundation, 860 West Fifth Street, Winston-Salem, NC, 27101. Gifts should be clearly designated for the ***Erica Wolfe Memorial Scholarship***